

**Town of Superior
Historical Commission Meeting
Notes
June 17, 2016**

Members of the Commission in attendance: Larry Dorsey, Bob Morgan, Mary Cartwright, Karen Waligorski, Jill Roberts, Katie Olson, Walt Ackerman

Others in attendance: Gail Khasawneh, Allyn Jarrett, Maureen Hogg, Joe Cirelli (Town Board Liaison), Bryan Meyer (Staff)

Agenda Items:

1. Debriefing – May and early June.
 - a. The Museum saw approximately ten visitors during the June 4 opening.
 - b. The Historical Walk held on June 4 went well. Roughly 32 people attended the annual program.
2. Discussion – Fire Truck Restoration. Mile High Classics is on schedule to have the truck's body restoration work completed the week of June 27. Staff will coordinate pick-up and transfer of the truck back to Guardian Storage
3. Discussion – Museum Signage. A new rectangular Museum sign is on-site and ready to be installed northeast of the Museum building. Commission members and volunteers recently marked the exact location they desired for installation.
4. Discussion – 2016 Capital Improvement Projects. Staff shared with the group details of two estimates for installation of gutters around the perimeter of the Museum building. Either a 5" or 6" half-round style gutter would require some cutting back of the Museum's roof fascia in order for the gutter system to work optimally. Commission Chair Larry Dorsey requested that estimates also be obtained for gutter installation on the Grasso Park house.
5. Discussion – Broomfield Depot Donation. During the Commission's meeting in May a motion was passed to send a donation of \$100 to the Broomfield Depot Museum, as thanks for their contribution to this year's Spring Education program. After a thorough discussion amongst members, mostly revolving around the precedent for proceeding with this type of action, the decision was made to rescind the previous month's motion.
6. Discussion – July 4th Activities. In addition to the recently restored historic fire truck being driven in the July 4th parade, the Commission will staff a booth at Community Park for the Pancake Festival. This year's booth will be located just inside of the park entrance.
7. Discussion – Museum Promotion. Commission member Katie Olson shared with the group her ideas for increasing publicity to residents for the Museum and all of its offerings. Creating more of a presence through various social media channels was a decided goal for the group. Katie and Allyn Jarrett also passed out a list of potential themes for rotating out the Museum displays every couple months.

8. Discussion – Museum Back Porch. A few members expressed a safety concern regarding the back porch of the Museum, more specifically the distance when stepping off the porch to the east. One suggestion was to install a railing along the east end of the porch, perpendicular to the house. This could potentially be performed as part of a future Eagle Scout project.
9. Discussion – Commission Vacancy. Lindsey Flewelling was recently appointed at the May 23 Town Board meeting to fill the Commission's one vacancy.

Next Meeting: July 15, 2016, 10:00 a.m. at Town Hall.